Hygiene-Institut des Ruhrgebiets Institut für Umwelthygiene und Toxikologie Direktor: Dr. Thomas-Benjamin Seiler Träger: Verein zur Bekämpfung der Volkskrankheiten im Ruhrkohlengebiet e.V.

Re-issuing of <u>test reports</u> not permitted!

Dear customers,

According to a decision of the German Accreditation Body (DAkkS), the re-issuing of test reports already issued and sent to you within the scope of accredited test procedures is not possible. This decision is binding for us as an accredited testing laboratory according to DIN EN ISO 17025 from the date of publication (14.09.2016).

The DAkkS decision here in wording:

"Re-issuance of test reports in case of change of trade name / brand name of tested products" (DAkkS identifier 71 SD 0 019 dated 14.09.2016):

"Test reports may only be amended in case of correction of test results or to supplement data/information missing at the time of testing. The unique identification marking of the specimen must be indicated. This identification may be supplemented by trademarks/designations applied by the manufacturer and marked as such. The practice of laboratories within the scope of their accreditation reissuing test reports in the event that the trade name/brand name of the previously tested product has been changed is not permitted without retesting that product. This is not allowed even if the original test report is referred to in the newly issued test report. The testing laboratory shall not assume the responsibility to confirm that the product with the new trade name/brand name is absolutely identical to the previously tested product; this responsibility shall be borne by the customer of the laboratory.

This resolution was adopted at the 33rd General Assembly of the European Co-operation for Accreditation (EA) and must be implemented by all accreditation bodies that are members of EA. The decision is valid from the date of publication by DAkkS."

This means for you: All test reports in your possession remain valid, of course, as long as no changes have been made to the test objects examined (composition of the material, changes to the processing conditions) and the legal regulations. This also applies in the event of a change in the brand name or company designation. However, the manufacturer or distributor must now prove to his customers that the renamed product is unchanged from the tested product and confirm this on his sole responsibility. This can be done, for example, by means of a manufacturer's declaration.

Alternatively, you can commission a new test report naming the changed designations. In this case, however, we must carry out a new test. We ask for your understanding!

As far as possible, please specify the trade names and, if applicable, the owners (e.g. if a merger/acquisition is imminent) for which a test report is to be issued when placing the order. We have the appropriate forms available.

Yours sincerely,

Thomas-Benjamin Seiler

Vorstand: Prof. Dr. Jürgen Kretschmann (Vorsitzender), Dr. Emanuel Grün, Dr. Dirk Waider, Joachim Löchte, Dr. Thomas-Benjamin Seiler (geschäftsführ. Vorstand)